General Registration Information

Registration Form

Avoid disappointment: **Register early!** Class sizes are limited. It is recommended that you submit your registration form at least one month prior to scheduled class. A completed registration form, with signature, is required from each student. Registrations will be accepted on a first-come, first-serve basis. An incomplete registration form or a form unaccompanied with payment will not be processed, and may delay class reservation.

Fax registration form to 314.863.6277 or mail completed form accompanied with payment to:

Stopwatch Maps, 6353 Rosebury Ave., St. Louis, MO, 63105, Attn: Matthew LaMartina

Payment

Tuition must be paid in full at the time of registration. Course fees are listed for individual classes. Acceptable forms of payment: checks (payable to Stopwatch Maps), American Express, MasterCard, Visa, government and educational Purchase Orders. Payment must be made in US dollars.

Processing Fees and Refunds

Due to limited class size, Stopwatch Maps must maintain firm policies concerning fees and refunds.

Each course fee includes a $100 nonrefundable data processing fee. The course fee, less the data processing fee, will be refunded if we receive notice of cancellation at least 11 business days prior to the class start date. Full course fee will be charged for those who fail to appear or who cancel or reschedule 10 business days or fewer before the class start date. This student can re-register for a future class** for 50% off list price. (**Student may re-register for up to six months at original location and for original course. Subject to availability.) All prices are subject to change without notice.

Substitutions

Student substitutions are allowed, without $100 data processing fee, provided MapInfo Corporation is notified in advance to class start date.

Class Schedule Changes and Cancellations

It is sometimes necessary to change the dates a class is offered or to cancel a class. Registrants will be contacted at the earliest opportunity in the event of a scheduling change or cancellation.

Travel

Transportation to training site is the registrant's responsibility. Stopwatch Maps assumes **no responsibility for losses of nonrefundable travel arrangements resulting from course scheduling changes or cancellations.** All Onsite classes require trainer travel and living expenses to be paid by customer.

Lodging

Registrants are responsible for their own lodging arrangements. Once registered, registrants are provided with confirmation letter via fax or email. This letter will notify you of training site location and directions and may list other site details such as area hotels.

Course Times/Materials

Each individual site determines course times. Please refer to site information accompanying the confirmation letter. There will be two short breaks and one-hour for lunch (meal not provided.) Casual dress is suggested. All course materials are provided at the training site.

To Register:

1. Please Print or type

2. Fax this form with method of payment to: 314.863.6277
Attn: Matthew LaMartina

or Mail this form with payment to:
Stopwatch Maps
6353 Rosebury Ave.
St. Louis MO, 63105

For more information please call: 1-800-348.6277

For office use only:		
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Class: Check all that apply

Course Name	Product #	Location (City)	Date	Course Fee	
☐ Introduction to MapInfo	71020	_____	_____	$_____	each
☐ Intermediate to MapInfo	71025	_____	_____	$_____	each
☐ Advanced to MapInfo	71021	_____	_____	$_____	each
☐ Introduction to MapBasic	71022	_____	_____	$_____	each
☐ Geocoding with MapMarker	71026	_____	_____	$_____	each
☐ Developing with MapMarker	71026	_____	_____	$_____	each
☐ Developing with MapX	77150	_____	_____	$_____	each
☐ Devl'p. with MapXtreme NT	71029	_____	_____	$_____	each
☐ Devl'p. with MapXtreme Java	71029	_____	_____	$_____	each
☐ TargetPro Cluster Analyzer	71071	_____	_____	$_____	each
☐ TargetPro Demographic Analyzer	71071	_____	_____	$_____	each
☐ CallingAreaInfo	71080	_____	_____	$_____	each
☐ _____	7____	_____	_____	$_____	each

Total Course Fees $_____ * US/ CAN.

GST Canadian Tax (7%) $_____ (Circle One)

Total $_____

_____
Student Name (One Registration Per Person, Please)

_____
Organization/Company Name

_____
Business Address   *Suite/Mail Stop*   *City*   *State*   *Zip Code*

Student's Phone   Student's Fax   Student's Email

Billing Address (If Different From Business Address)

_____
Business Address   *Suite/Mail Stop*   *City*   *State*   *Zip Code*

Do you work with a MapInfo Partner?   **Yes   No**

If so, which one?
_____

Where did you hear about MapInfo Training?
_____

Payment Information (Please do not send cash)

Credit Card No _____   VISA   Mastercard   American Express   Exp Date_____

Name on Credit Card_____   **I have read and understand the cancellation policy, rescheduling, and course prerequisites**

PO# _____

Check# _____   _____ (Signature: Required to process application)